

To

The Director,
Information & Public Relations Deptt.,
Punjab, Chandigarh.

Sub:-

Issue of Parking Pass for Car.

Sir,

I am having one Car No - _____

Make _____ Engine No _____

_____ Chassis No _____ and is

on my name.

Please get one Parking Pass issued from the Secy
Administration for my vehicle. I am an accredited/recognise
correspondent of _____
Paper/Channel

Photocopy of the registration is being enclosed with this
request.

Yours Faithfully

Dated _____